

## VILLAGE IMPROVEMENT ASSOCIATION

January 17, 2017

The Meeting of the Village Improvement Association was called to order by President Alan Olenick at 6:40 p.m. on January 17, 2017 in the Connie Sacco Room of the Main Library.

Present were Gert Beckwith, Michelle Bernardi, Ted Brown, Patricia Donnelly, Joseph Fortino, John Galvin, Pamela Gardner, William Heffernan, Curtis Hodgkins, William Lang, Alan Olenick, Director Colleen Bailie and Assistant Director Catherine Bushman. Absent were: Charles Gunning, John Lewis, Mary Malenda, and Susan Walker. Also present were staff members Rosiland Henneh and Tanarah Smith.

**Minutes** of December 18, 2016 meetings were approved as corrected by motion of W. Lang, seconded by W. Heffernan and carried. (Director's report: UNH not UNN)

**Director's Report:** C. Bailie: check for fiber project was sent to City Hall rather than to library and she is working to get it returned to us. Wi Fi project will begin in April. Bids for OM project are due Thursday 1/19 and will be opened at Main. New part time person, Hassan Pooser, has been hired; she is doing reference checks on 3 others. OM candidates were interviewed; second interview will be Jan. 24<sup>th</sup>. City meeting will be held Jan 24 at noon to look at projects completed since 2005. LP new window sign will be celebrated Jan. 28<sup>th</sup> between noon and 2:00. On Jan. 7<sup>th</sup> the bookmobile was sideswiped while parked at OM. Budget: she is planning a social media campaign in advance entitled "Why I love the library" to get community support before the budget hearing.

### **Staff Reports:**

C. Bushman: still learning the ropes. Certified mail was sent to pod manufacturer asking for \$6,000 refund check. Letter gave two weeks for response; then matter will be turned over to our attorney.

Tanarah Smith: Feb. 13-18 Food for Fines. She is working on program to obtain museum passes on line, training new employees and ordering books

Rosalind Hennah: met with registered dietician who will do free programs for us. March 9<sup>th</sup> program platform for employment; free monthly yoga classes, she is doing one-on-one tech help once per week and working on retirement planning workshop. Peggy Dolan has been answering reference questions for inmates. Tax forms have been received.

**Treasurer's report:** M. Bernardi: all is good

**Committees:** list of proposed assignments was distributed. W. Lang added to Archives Committee. Let Alan know when the committees are meeting.

**Friends of Library:** P. Donnelly: small group is attending. Museum passes received from Shoreline Trolley and Peabody Museum. She has info on free tickets to Long Wharf Theatre and is working on that. She just attended a Conn. Library regional meeting which discussed how to sell "special" books on line. Bill Heffernan will speak in April. Looking into singing group for possible concert in 2017.

**Old Business:**

Security personnel: Director has done a walk-thru with company and expects to be set up by next month.

**New Business**

**Budget:** Director is heading for \$1,795,000 figure to cover staff levels the same as presently and between 10% and 20% increase in supplies and books and assuming increase in utilities.

Meeting adjourned at 7:10

Minutes taken by Gert Beckwith

**NEXT MEETING WILL BE FEBRUARY 21, 2017**